

**MINUTES OF THE MONDAY EVENING, JANUARY 11, 2010 REORGANIZATION MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Edward J. Loud at 7:01 PM.

The following were Present on roll call:

Chairman Edward J. Loud  
Vice Chairman Frederick C. Kniesler  
Commissioners:  
Michael G. Harmon  
Fred J. Rummel  
Violeta Peters  
N. Britt Raynor  
Thomas E. Hennessy, Jr.  
Michael W. Brim

The following were Absent on roll call:

Commissioner:  
Kevin Mandeville

Also Present:

James J. Truncer, Secretary-Director  
Malcolm V. Carton, Special County Counsel  
Bruce A. Gollnick, Assistant Director  
David M. Compton, Supt. of County Parks  
Bob G. Cain, Purchasing Agent  
Spencer Wickham, Chief/Land Acq. & Design  
Patti Conroy, Ass't. Superintendent of Recreation  
Dave Horsnall, Cream Ridge, NJ  
Keith & Lauren Bennett, Lincroft, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Raynor, seconded by Commissioner Rummel, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 21, 2009**, were upon being put to a vote, approved as recorded by Chairman Loud, Commissioners Harmon, Rummel, Peters, Raynor, Hennessy and Brim. Vice Chairman Kniesler abstained as not being present at the meeting.

On a motion made by Commissioner Raynor, seconded by Commissioner Rummel, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 21, 2009**, were upon being put to a vote, approved as recorded by Chairman Loud, Commissioners Harmon, Rummel, Peters, Raynor, Hennessy and Brim. Vice Chairman Kniesler abstained as not being present at the meeting.

James J. Truncer, Secretary-Director, indicated that this was the time and place of the Board's Annual Meeting for the purpose of **ELECTION OF OFFICERS** for the **YEAR 2010**.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, it was moved that the **SECRETARY-DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Rummel, seconded by Commissioner Raynor, it was moved that **EDWARD J. LOUD** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Rummel, the nominations were, by unanimous vote, closed.

On a motion made by Vice chairman Kniesler, seconded by Commissioner Raynor, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **EDWARD J. LOUD**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Brim, it was moved that **FREDERICK C. KNIESLER** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Harmon, seconded by Commissioner Rummel, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **FREDERICK C. KNIESLER**, for **VICE CHAIRMAN** of the Board.

The Secretary-Director announced that **MR. LOUD** was duly elected to the position of **CHAIRMAN**, and that **MR. KNIESLER** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2010**.

On a motion made by Vice Chairman Kniesler, seconded by Commissioner Rummel, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Kniesler, seconded by Commissioner Rummel, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

The Secretary-Director announced that this was the time and the place for the **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**.

The Secretary-Director further noted that the requirements as to the publication and hearing notice have been published and posted as required by law.

On a motion made by Commissioner Hennessy, seconded by Commissioner Rummel, at 7:08 PM, the meeting was **OPEN** to a **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Raynor, seconded by Commissioner Hennessy, that the **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR** be **CLOSED**, at 7:09 PM. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Vice Chairman Kniesler, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

There was no **FREEHOLDER'S REPORT** as Freeholder Director Lillian G. Burry was unable to attend the meeting.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the proposed Monmouth County Fair Fees & Charges.

Commissioner Raynor inquired as to any changes in fees.

Patti Conroy, Assistant Superintendent of Recreation, noted the proposed fee represents a 3% increase in the Exhibitor and Vendor Fees. Patti Conroy also recommended that two (2) day snack vendors become five (5) day snack vendors in the Outdoor Entertainment Area.

Commissioner Brim thanked Patti Conroy and complimented her for her conscientious review in making the corrections.

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the **Monmouth County Fair Fees & Charges**.

2. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to prepare a Citation of Appreciation to W. Terrance Normand, County Park Manager, who started work with the Monmouth County Park System on August 20, 1973, and who will be retiring effective February 1, 2010, with over thirty-six (36) years of service.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the Secretary-Director to prepare a **Citation** expressing the Board's Appreciation for Services to **W. Terrance Normand**.

At 7:13 PM, Commissioner Mandeville arrived at the meeting.

3. James J. Truncer, Secretary-Director, reviewed with the Board **Agenda Items #23, 24, 25 & 26 as added to the Final Board Agenda**.
4. Bruce A. Gollnick, Assistant Director, reviewed with the Board the **Status of Funded Projects as of January 5, 2010**, as distributed to the Board.

At 7:21 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Raynor, to approve Agenda Items #1 through #26:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board's Reorganization Meeting of January 11, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider agenda items #1 through #22 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #23, 24, 25 & 26 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #26.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Kniesler,  
Commissioners Harmon, Rummel, Peters,  
Raynor, Mandeville, Hennessy and Brim

In the Negative: None

Absent: None

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-10-1-11=1 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Establishing the 2010 CHANGE FUND in the AMOUNT of \$56,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-1-11=2 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Establishing Account for the DEPOSIT OF VARIOUS PARK RECEIPTS at BANK OF AMERICA, Account #70501-00027, for the YEAR 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-1-11=3 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Establishing Account for the DEPOSIT OF VISITOR SERVICES RECEIPTS at BANK OF AMERICA, Account #72801-00107, for the Year 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-1-11=4 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Establishing Account for the DEPOSIT OF MONMOUTH COVE MARINA, SHARK RIVER GOLF COURSE, AND SHARK RIVER PARK RECEIPTS at WACHOVIA, Neptune Branch, Account #2100021092500 for the Year 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-1-11=5 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Establishing MASTER CHARGE AND VISA CREDIT CARD ACCOUNT for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at the BANK OF AMERICA, Allenhurst Branch, Account #71301-01989, for the Year 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=6 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Establishing Account for SALES TAX TRANSFER at BANK OF AMERICA, Account #7280-304195, for the Year 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=7 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Authorizing the SECRETARY-DIRECTOR of the Board to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=8 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Authorizing JAMES J. TRUNCER, SECRETARY-DIRECTOR, and BOBBY G. CAIN, PURCHASING AGENT FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and further AUTHORIZING BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, and DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE OF THE SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=9 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, DESIGNATING BOBBY G. CAIN, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-1-11=10 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, or DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, and LOUISE MC COOK, SUPERVISING DATA CONTROL CLERK, or DONNA BROWNE, PRINCIPAL ACCOUNT CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=11 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:
- THE ASBURY PARK PRESS
  - THE ATLANTICVILLE
  - THE COAST STAR
  - THE COASTER
  - THE STAR LEDGER
  - THE TRI-TOWN NEWS
  - THE TWO RIVER TIMES
- Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=12 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and BRUCE A. GOLLNICK, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=13 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-1-11=14 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2010 MONMOUTH COUNTY FAIR, to be held JULY 21<sup>st</sup>-25<sup>th</sup>, at EAST FREEHOLD PARK; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=15 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, BRUCE A. GOLLNICK, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=16 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, DESIGNATING NANCY J. BORCHERT as the COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=17 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ADOPTING the SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=18 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ADOPTING the MONMOUTH COUNTY FAIR FEES & CHARGES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)



- R-10-1-11=19 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, **REJECTING ALL** bids received on December 8, 2009, for **FURNISHING OF VARIOUS TYPES OF MASONRY WORK** (Bid #0004-10), due to incomplete bid specifications, and further **AUTHORIZING** the **SECRETARY-DIRECTOR** of the Board to **RE-ADVERTISE** for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=20 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Authorizing **CONTRACT AMENDMENT #2**, in the Amount of \$4,142.00 for follow-up investigative services with soil sampling and laboratory analysis as needed to address areas of concern cited in original preliminary assessment/site investigation services report dated August 21, 2009, to **FRENCH & PARRELLO ASSOCIATES, P.A.**, Wall, NJ, for providing **PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES FOR BLOCK 177, LOTS 122, 124 & 125, ±29 ACRES, HOWELL TOWNSHIP, NJ, OWNER: ABATE, FOR ADDITIONS TO YELLOW BROOK TRACT** (Ref. #09-28 & PS #41-09), as originally awarded by Resolution #R-09-7-6=293, in the Contract Amount Not To Exceed \$2,000.00, and as modified by Contract Amendment #1 awarded by Resolution #R-09-9-8=360 in the Total Contract Amendment #1 Amount of \$7,998.00, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$12,140.00**, and further **AUTHORIZING** the **SECRETARY-DIRECTOR** to **SEND NOTICE** of Contract Amendment to the **ASBURY PARK PRESS**, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=21 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, **ACCEPTING** the **WRITTEN PROPOSAL** of **FRENCH & PARRELLO ASSOCIATES, P.A.**, Wall, NJ, as received on December 7, 2009, proposal dated December 4, 2009, for providing **PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 43, LOTS 15 (P/O), 17 (P/O), 10-13; BLOCK 47.06, LOT 20.04 (P/O); BLOCK 49, LOTS 4.05 (P/O), 10.01 (P/O), 11.01, 12.01 & 13.01; BLOCK 50, LOTS 9 (P/O), 11.04 (P/O), 13 (P/O), & 20.01 (P/O), UPPER FREEHOLD TWP., NJ, OWNER: PRINCETON NURSERIES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK** (Ref. #09-41 & PS #80-09), in an Amount Not To Exceed \$2,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-1-11=22 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of PRINCETON HYDRO, LLC, Ringoes, NJ, as received on December 21, 2009, proposal dated December 18, 2009, for providing PROFESSIONAL SERVICES REQUIRED IN THE SAMPLING, TESTING AND PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR 2010 AT CHARLESTON SPRINGS GOLF COURSE (Ref. #09-70 & PS #04-10), in an Amount Not To Exceed \$4,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=23 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on January 4, 2010, proposal dated December 31, 2009, for providing APPRAISAL SERVICES FOR BLOCK 155, LOT 13, TOWNSHIP OF HOWELL, NJ, OWNER: JAC EXCAVATING, INC./CO., PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #09-68 & PS #79-09), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=24 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of CJ GUINEY & ASSOCIATES, Shrewsbury, NJ, as received on January 4, 2010, proposal dated December 30, 2009, for providing APPRAISAL SERVICES FOR BLOCK 155, LOT 13, TOWNSHIP OF HOWELL, NJ, OWNER: JAC EXCAVATING, INC./CO., PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #09-68 & PS #79-09), in an Amount Not To Exceed \$2,998.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-1-11=25 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of EMILCOTT ASSOCIATES, INC., Chatham, NJ, as received on January 5, 2010, proposal dated December 29, 2009, for providing QUANTITATIVE RESPIRATORY FITNESS TESTING AND TRAINING SERVICES (PS #05-10), in an Amount Not To Exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-1-11=26 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to W. TERRANCE NORMAND, County Park Manager, who started work with the Monmouth County Park System on August 20, 1973, and who will RETIRE effective February 1, 2010. (Over 36 Years of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Hennessy, seconded by Commissioner Rummel, the Board AUTHORIZED the SECRETARY-DIRECTOR to ADVERTISE for the following BIDS:

1. Food Concessions—Various Areas

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Raynor, seconded by Commissioner Rummel, the Board AUTHORIZED the SECRETARY-DIRECTOR to SOLICIT PROPOSALS for the following PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 165, Lot 10, Middletown Township, Owner: Caliendo, for Additions to the Henry Hudson Trail (Ref. #10-01) (FAIR & OPEN)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following DATES TO REMEMBER with the Board:

1. **SATURDAY MORNING, JANUARY 16, 2010** – 8:30 AM—10:30 AM. **Friends of the Park Annual Meeting**, Hominy Hill Golf Course Clubhouse, Mercer Road, Colts Neck, NJ
2. **MONDAY EVENING, JANUARY 25, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 8, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, FEBRUARY 22, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **SAT., FEBRUARY 28—WEDS., MARCH 3, 2010** – NJRPA 35<sup>th</sup> Annual Conference & Exhibition. Trump Taj Mahal Hotel. Atlantic City, NJ.
6. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 21, 2009, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:26 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, that the Board move into **EXECUTIVE SESSION**, for the purpose of discussing **PERSONNEL MATTERS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Kniesler,  
Commissioners Harmon, Rummel, Peters,  
Raynor, Mandeville, Hennessy and Brim

In the Negative: None

Absent: None

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 8:10 PM.

The Secretary-Director indicated that the Minutes of the Executive Session shall not be made available to the public, as Personnel Matters are confidential.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, January 25, 2010**, at **7 PM**, at the in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Land Acquisition Matters**, being **Additions to County Park Lands**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Kniesler,  
Commissioners Harmon, Rummel, Peters,  
Raynor, Mandeville, Hennessy and Brim

In the Negative: None

Absent: None

Commissioner Raynor recommended that the Board should make improvements and showcase the lands next to the newly constructed intersection at the corner of Red Hill and Van Schoick Roads to let the public know it is now part of the County park.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Raynor, seconded by Commissioner Mandeville, and by unanimous vote, the Annual Reorganization Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 11, 2010, was **ADJOURNED** at 8:12 PM.

JAMES J. TRUNCER,  
Secretary-Director