

MINUTES OF THE MONDAY EVENING, APRIL 5, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.



The meeting was called to order by Chairman Edward J. Loud at 7:05 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Violeta Peters (Excused)
N. Britt Raynor (Excused)
Michael W. Brim (Excused)

Also Present:

James J. Truncer, Secretary-Director
Malcolm V. Carton, Special County Counsel
David M. Compton, Superintendent of Co. Parks
Bob G. Cain, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Faith S. Hahn, Supervising Planner
Karen Livingstone, Public Information Officer

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Chairman Loud welcomed David W. Horsnall as a member of the Board.

Commissioner Harmon noted a correction to the Board Meeting Minutes of Monday Evening, March 22, 2010.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 22, 2010**, were upon being put to a vote, approved as corrected on page 6, by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville and Hennessy. Commissioner Horsnall abstained as not being present at the meeting.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 22, 2010, TO DISCUSS PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville and Hennessy. Commissioner Horsnall abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Memorandum from Malcolm V. Carton, Special County Counsel, dated March 31, 2010, to the Board of Recreation Commissioners, regarding Hartshorne Woods/Washington Lane.

On a motion made by Commissioner Hennessy, seconded by Commissioner Rummel, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Horsnall, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

FREEHOLDER'S REPORT:

Freeholder Director Lillian G. Burry noted the request she had received for a waiver of the fee for the use of the stage for the Freehold Memorial Day parade.

The Secretary-Director noted the fee is waived as the stage is located on County property in front of the Hall of Records and is considered a donation by the Board of Chosen Freeholders in support of the annual public event.

Freeholder Director Burry noted the request by the Boy Scouts to plant a tree at East Freehold Showgrounds, during their Camporee, in celebration of the Boy Scouts of America 100th Anniversary.

Dave Compton, Superintendent of County Parks, noted that he would follow up with the Monmouth Council of Boy Scouts.

Freeholder Directory Burry also noted the recent meeting of April 1st, 2010, with representatives of the County Department of Public Works, to review the working relationship between the Park System and Public Works, and the meeting of April 5th with Freeholder Mallet and her Aide, Keith Rella, to discuss Park System operations with Commissioner Harmon, Park System staff, and herself.

The Secretary-Director reviewed with the Board the background information furnished by James Stewart with regard to determining Fair Market Rental Values for residential properties.

Commissioner Harmon reported on the April 5th meeting with Freeholder Director Burry, Freeholder Mallet and her Aide, the Secretary-Director, Assistant Director, and Superintendent of Parks.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director reviewed with the Board the list of various items of personal property deemed surplus to the needs of the Monmouth County Park System, and the recommendation to the Monmouth County Board of Chosen Freeholders that said items be Declared Surplus and Sold at the County's Public Auction.

Following a discussion, the Board unanimously agreed to adopt a resolution **Declaring Various Items of Personal Property**, as on file with the Purchasing Agent, **Surplus to the Needs of the Monmouth County Park System**, and to **Recommend** to the **Monmouth County Board of Chosen Freeholders** that said **Items be Declared Surplus and Sold at the County's Public Auction**.

2. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to Authorize the Preparation of a Citation of Appreciation for William J. Greene, Senior County Park Ranger, who will Retire effective May 1, 2010, with over twenty-five (25) years of service, and for Randal L. McHaney, Senior Gardener, who will also Retire effective May 1, 2010, with over twenty-five (25) years of service.

Following a discussion, the Board unanimously agreed to adopt a resolution **Authorizing the Secretary-Director of the Board to Prepare Citations of Appreciation for William J. Greene, and Randal L. McHaney**, who will both be retiring effective May 1, 2010.

3. James J. Truncer, Secretary-Director, reviewed with the Board the request by the Friends of the Parks to Host Various Events to be held as follows:
- Donna 5K Lane Race—Sunday, April 25, 2010, 9:00 AM—12 Noon, at Thompson Park, Lincroft, NJ;
 - Friends' Golf Tournament—Weds., May 19, 2010, 1 PM—8 PM, at Hominy Hill Golf Course, Colts Neck, NJ;
 - MCPS 50th Anniversary Celebration—Sunday, June 13, 2010, 4 PM—6 PM, at the Thompson Park Visitor Center, Lincroft, NJ;
 - Monmouth County Fair—Weds. July 21 through Sun., July 25, 2010 (Weds.—Fri. 5-11 PM, Sat. 11 AM-11 PM, Sun. 11 AM-6 PM), East Freehold Showgrounds, Freehold, NJ;
 - Strut your Mutt (Thompson Park Day)—Sunday, October 17, 2010, 11 AM—5 PM, Thompson Park, Lincroft, NJ; and
 - Annual Membership Meeting—Saturday, January 15, 2011, 8:30 AM—11:30 AM, Hominy Hill Clubhouse, Colts Neck, NJ.

Following a discussion, a **motion** was introduced by Vice Chairman Rummel, seconded by Commissioner Mandeville, **Granting Permission** to the **Friends of the Parks to Host Various Events** as listed above. Upon being put to a vote, the motion was unanimously carried.

4. James J. Truncer, Secretary-Director, reviewed with the Board the request by the Monmouth Conservation Foundation to Host their Annual Meeting at the Thompson Park Visitor Center, on Sunday, April 25, 2010, from 5 PM to 7 PM.

Following a discussion, a **motion** was introduced by Vice Chairman Rummel, seconded by Commissioner Mandeville, **Granting Permission** to the **Monmouth Conservation Foundation to Host their Annual Meeting** at the **Thompson Park Visitor Center**, on **Sunday, April 25, 2010**, from **5 PM to 7 PM**.

5. James J. Truncer, Secretary-Director reviewed with the Board the request by Special People United to Ride (SPUR) to Host a Family Fun Concert at Sunnyside Recreation Area, on Sunday, June 6, 2010, from 1 PM to 4 PM.

Following a discussion, a **motion** was introduced by Vice Chairman Rummel, seconded by Commissioner Mandeville, **Granting Permission** to **Special People United to Ride (SPUR)** to **Host a Family Fun Concert** at **Sunnyside Recreation Area**, on **Sunday, June 6, 2010**, from **1 PM to 4 PM**. Upon being put to a vote, the motion was unanimously carried.

6. James J. Truncer, Secretary-Director, reviewed with the Board **Agenda Items #19 and #20**, as added to the Agenda.

7. Dave Compton, Superintendent of County Parks, reviewed with the Board the **Status of Funded Projects as of March 29, 2010**, as distributed to the Board.

Commissioner Mandeville noted his concerns with regard to the conflicts of 1) pedestrians in the crosswalks and inconsiderate drivers; and 2) the presence of large dogs at the tot-lot at Holmdel Park. Commissioner Mandeville suggested the crosswalks need to be more clearly marked.

Dave Compton, Superintendent of Parks, noted he would follow up.

At 7:42 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy to approve Agenda Items #1 through #20.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board's Regular Meeting of Monday, April 5, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider agenda items #1 through #18 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #19 and #20 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #20.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy and Horsnall
In the Negative:	None
Absent:	Commissioners Peters, Raynor and Brim

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-10-4-5=138 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, **DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY** as on file with the Purchasing Agent, **SURPLUS TO THE NEEDS** of the **MONMOUTH COUNTY PARK SYSTEM**, and **RECOMMENDING** to the **MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS** that said **ITEMS** be **DECLARED SURPLUS** and **SOLD** at the **COUNTY'S PUBLIC AUCTION**. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-4-5=139 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Manasquan, NJ, as received on March 12, 2010, proposal dated March 5, 2010, for providing APPRAISAL SERVICES FOR BLOCK 267, LOT 2, TOWNSHIP OF MIDDLETOWN, NEW JERSEY, OWNER: WALKER, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #10-03 & PS #17-10), in an Amount Not To Exceed \$976.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=140 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Point Pleasant, NJ, as received on March 10, 2010, proposal dated March 3, 2010, for providing APPRAISAL SERVICES FOR BLOCK 64, LOT 15.01, TOWNSHIP OF MILLSTONE, NEW JERSEY, OWNER: PETROU, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #10-04 & PS #18-10), in an Amount Not To Exceed \$1,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=141 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL CO., Freehold, NJ, as received on March 10, 2010, proposal dated March 5, 2010, for providing APPRAISAL SERVICES FOR BLOCK 64, LOT 15.01, TOWNSHIP OF MILLSTONE, NEW JERSEY, OWNER: PETROU, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #10-04 & PS #18-10), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=142 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to WILLIAM J. GREENE, Senior County Park Ranger, who started work with the Monmouth County Park System on February 19, 1985, and who will RETIRE effective May 1, 2010. (Over 25 Years of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-4-5=143 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to RANDAL L. MC HANEY, Senior Gardener, who started work with the Monmouth County Park System on September 2, 1981 as an Hourly, and as Full Time in 1985, and who will RETIRE effective May 1, 2010. (Over 25 Years of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=144 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF A HORIZONTAL VARIABLE SPEED PREFABRICATED PUMP STATION (Bid #0025-10), ITEM: 1, One (1) Horizontal Variable Speed Pump; in the Total Contract Amount of \$61,084.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=145 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INNOVATOURS, Framingham, MA, for FURNISHING OF VARIOUS TOUR PACKAGES (Bid #0030-10), ITEMS: Proposal 1, Items 1-8, A Rhode Island & Massachusetts Island Getaway, June 21-25, 2010 (\$22,590.00 Est.); Proposal 2, Items 1-8, A New Hampshire Summer Getaway, July 19-23, 2010 (\$23,805.00 Est.); Proposal 3, Items 1-8, A Lighthouses and Lobster Shacks of Maine Getaway, September 19-23, 2010 (\$18,540.00 Est.); Proposal 4, Items 1-8, Country Inn Dining, Food and Farms of Vermont and Massachusetts Getaway, October 11-14, 2010 (\$19,215.00 Est.); Proposal 5, Items 1-8, A Haunted Happenings In Salem, Massachusetts, October 22-24, 2010 (\$12,375.00 Est.); Proposal 6, Items 1-8, A Casino Getaway in Connecticut, November 10-12, 2010 (\$5,940.00 Est.); in the Estimated Total Contract Amount of \$102,465.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=146 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RECYCLING OF CENTRAL JERSEY, LLC, Jackson, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEM: 1 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$16,651.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-4-5=147 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEMS: 2, 3, 5, 8, 10 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$22,266.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=148 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TUCKAHOE SAND & GRAVEL, INC., Pleasantville, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEMS: 4, 9 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$21,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=149 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEMS: 6, 7 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$10,132.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=150 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BARRIER ELECTRIC CO., INC., Bayonne, NJ, for INSTALLATION OF SOLAR PHOTOVOLTAIC ENERGY SYSTEMS AT THOMPSON PARK CREATIVE ARTS CENTER AND MANASQUAN RESERVOIR ENVIRONMENTAL CENTER (Bid #0017-10), ITEMS: #1, Thompson Park Creative Arts Center, 35 kw Solar Photovoltaic Energy System (\$155,750.00); #2, Manasquan Reservoir Environmental Center, 21 kw Solar Photovoltaic Energy System (\$101,000.00); Plus Alternate Bid Item #2 (Add) (\$10,000.00); in the Total Contract Amount of \$266,750.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-4-5=151 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, REJECTING bid proposal of T.R. WENIGER, INC., Green Brook, NJ, for INSTALLATION OF PHASE 2 SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT SUNNYSIDE EQUESTRIAN CENTER (Bid #0018-10), as bidder does not have any experience in the installation of solar projects and failed to meet the experience requirement as outlined in the bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=152 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, REJECTING bid proposal of SUN ELECTRICAL CONSTRUCTION CORP., Brick, NJ, for INSTALLATION OF PHASE 2 SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT SUNNYSIDE EQUESTRIAN CENTER (Bid #0018-10), as bidder failed to include with their bid submittal a Consent of Surety as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=153 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DPR ELECTRIC, INC., Bound Brook, NJ, for INSTALLATION OF PHASE 2 SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT SUNNYSIDE EQUESTRIAN CENTER (Bid #0018-10), ITEMS: #1-16 (Schedule of Value Prices); in the Total Contract Amount of \$207,600.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=154 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of JOANNE HUNT/LINDA SHARKEY, Fair Haven, NJ, as received on March 19, 2010, proposal dated March 11, 2010, for providing CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 2010 THROUGH MARCH 2011 (Ref. #10-08 & PS #19-10), in an Amount Not To Exceed \$24,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-4-5=155 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of THE GIBSON TARQUINI GROUP, INC., Cherry Hill, NJ, as received on February 17, 2010, proposal letter dated February 17, 2010, for providing PROFESSIONAL ARCHITECTURAL SERVICES FOR THE PREPARATION OF PLANS AND DOCUMENTS FOR THE CONSTRUCTION OF A MAINTENANCE BUILDING AND SUPPORT FACILITIES FOR EAST FREEHOLD SHOWGROUNDS, FREEHOLD, NJ (Ref. #09-78 & PS #10-10), in an Amount Not To Exceed \$66,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=156 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0027-10), ITEMS: #1 & #2, 2010 Supply/Service Contract for the Period of 04/05/10 through 12/31/10, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2011), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$28,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-4-5=157 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY STATE GOLF ASSOCIATION, Kenilworth, NJ, for ANNUAL SERVICE CONTRACT FOR G.H.I.N. GOLF HANDICAP SERVICES (Bid #0028-10), ITEM: #1, 2010 Annual Service Contract for the Period of 04/05/10 through 12/31/10; in the Estimated Total Contract Amount of \$27,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The Secretary-Director indicated that there was no request to **ADVERTISE FOR BIDS**.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Surveying Services, Block 907, Lot 40, Wall Township, Owner: Flynn, for Additions to Shark River Park (Ref. #10-21) (*FAIR & OPEN*)
2. Preliminary Environmental Assessment and Site Inspection, Block 907, Lot 40, Wall Township, Owner: Flynn, for Additions to Shark River Park (Ref. #10-22) (*FAIR & OPEN*)
3. Golf Course Architectural Services at Various Park Locations (Ref. #10-23) (*FAIR & OPEN*)
4. Engineering Consulting Services to Obtain Permits and Prepare Bid Documents for the Construction of a Timber Pedestrian Bridge at Thompson Park (Ref. #10-24) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, APRIL 19, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **SUNDAY AFTERNOON, APRIL 25, 2010** – 2 PM—4 PM. Director’s Tea & Talk. Thompson Park Visitor Center. \$6.00 Per Person. (*Pre-Registration Required for 50th Anniversary Program, PQ010A*)
3. **SUNDAY AFTERNOON, APRIL 25, 2010** – 9 AM—12 NOON. Donna 5K Lane Race. Thompson Park, Lincroft, NJ.
4. **SATURDAY, MAY 1, 2010** – 10 AM – 2 PM. League of Women Voters Tour of the Thompson Park Visitor Center and Deep Cut Gardens.
5. **MONDAY EVENING, MAY 10, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **WEDNESDAY, MAY 19, 2010** – 1 PM—8 PM. Friends’ Golf Tournament. Hominy Hill GC.
7. **MONDAY EVENING, MAY 24, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
8. **SUNDAY AFTERNOON, JUNE 6, 2010** – 1 PM—4 PM. Family Fun Concert Hosted by SPUR. Sunnyside Recreation Area.
9. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
10. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
11. **WEDNESDAY EVENING, JUNE 16, 2010** – 7 PM. Monmouth County Library (Eastern Branch). Presentation on “Brookdale Farm and Thompson Park”, by Gail L. Hunton, Supervising Historic Preservation Specialist, as part of the MCPS 50th Anniversary Celebration.

12. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
13. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.
14. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 22, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:49 PM, the following resolution was offered for adoption by Vice Chairman Rummel, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”, and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville, Hennessy and Horsnall
In the Negative: None
Absent: Commissioners Peters, Raynor and Brim

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting was **RECONVENED** at 8:53 PM.

The Secretary-Director indicated that the Minutes of the Executive Session shall not be made available to the public, as Personnel Matters are confidential.

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, April 19, 2010, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Land Acquisition Matters, being Additions to County Park Lands, and Personnel Matters**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel Commissioners Harmon, Mandeville, Hennessy and Horsnall
In the Negative:	None
Absent:	Commissioners Peters, Raynor and Brim

Commissioner Horsnall noted he was honored to be a member of the Board and that he looks forward to working with the other members of the Board.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 5, 2010, was **ADJOURNED** at 8:54 PM.

JAMES J. TRUNCER,
Secretary-Director